



Symmes / D'Arcy Governing Board – Agenda / Minutes
Wednesday November 4th, 2020
6:30pm

Parents	Present	Staff	Present	Other	Present
Symmes GB Members					
Akash Sinha	X	Rebecca Gilbert	X	Tara Laine (Principal)	X
Sonia Caravan	X	Nadine Malloy	X		
Krista Denison		Alexandra Peach	X		
Tania Lambert	X				
Christy Hitchcock	X				
D'Arcy McGee GB Members					
Marek Carroll (Joint Chair)	X	Robin Ezekiel	X		
Kim Kourtsidis	X	Tristan Wicks	X		
Jennifer Paquet	X	Lee Randall (Sec.)	X		
Nick Giannakoulis	X	Mike Reid	X		
Kim Greene	X	Matt Parkinson	X		
Trina Hubley	X	Daryl Howse	X		
Todd Jolicoeur	X				

#	AGENDA ITEM	PRESENTER	ACTION / NOTES
1	Agenda (vote for approval)	M. Carroll	Motioned by: Akash Sinha Seconded: Robin Ezekiel Motion results: Carried in full
2	Minutes of the previous meeting (vote for approval)	M. Carroll	Motioned by: Tristan Wicks Seconded: Kim Greene Motion results: Carried in full
3	Article 70	M. Carroll	---
	Reports		
4.1	Principal's Report	T. Laine	Refer to attached document 3. Building Update <ul style="list-style-type: none"> Portables are nearly ready: move-in likely on Wednesday, November 11th 5. Transition to Winter <ul style="list-style-type: none"> Indoor lunch at -20C, includes wind chill Additional comments related to lockers located in Varia 7.1 6. Donations

			<ul style="list-style-type: none"> Looking for Dollarstore coat hooks, \$3 each, holds 7 coats; 100 power cords If donations are low, will need to purchase (out of FTE budget) <p>7. Parent-Teacher Interviews</p> <ul style="list-style-type: none"> Information will go out to parents on Friday, November 6th Will prioritize students with critical needs Meetings will be held virtually via Zoom or Teams, and in Staff teams If a student has issues in just one subject, the teacher will communicate with parents via email or phone Avoiding 1-on-1 virtual calls in order to protect staff <p>9. Student Services</p> <ul style="list-style-type: none"> Hired 1 additional Special Education Technician since report was submitted (3 new in total) <p>10. Training and Planning Days</p> <ul style="list-style-type: none"> Extra days must be used by end of the school year Advice from admin: use between now and March break <p>11. Fire Alarm</p> <ul style="list-style-type: none"> Both alarms pulled by same student, with special needs Covers will be installed next week Covers can be broken in the event of a real fire
4.2	Parent Committee	A. Sinha / N. Giannakoulis	<p>Verbal Report</p> <ul style="list-style-type: none"> First meeting was an introduction and election process Trina attended, and Kim K. did attend unofficially Nick G. to be acclaimed as commissioner and will need to step down as primary representative Trina (primary) and Kim (alternate) to represent D'Arcy going forward
4.3	SEAC	TBD	No Report
4.4	Student Government Report	TBD	Verbal Report

			<ul style="list-style-type: none"> • Do not currently have a student government • Will put a call out to staff for supervisors • Admin will visit all grade 11 groups to find interested students
	In-between Meetings		
5.1	GB Training	M. Carroll	<p>GB training on October 21st</p> <ul style="list-style-type: none"> • Several members attended, worthwhile presentation
5.2		M. Carroll	
	Business		
6.1	<p>Budget Report</p> <p>(information, vote if necessary)</p>	T. Laine	<p>Update</p> <ul style="list-style-type: none"> • Decided to purchase additional water filling station for second floor, approximately \$1500 • Much of unspent budget is related to grant money, with specific spending conditions that must be met
6.2	<p>Emergency Preparedness Plan</p> <p>(vote to approve)</p>	T. Laine	<p>Refer to attached document</p> <ul style="list-style-type: none"> • Addition of earthquake and tornado protocols (lock in) this year • Use of 'code red' as recommended by local fire firefighter officials <p>Motioned by: Kim Kourtsidis Seconded: Jen Paquet Motion results: Carried in full</p>
6.3	<p>Anti-Bullying/Anti-Violence Plan 2020-2021</p> <p>(vote to approve)</p>	T. Laine	<p>Refer to attached document</p> <ul style="list-style-type: none"> • All information taken from Tell Them From Me survey, completed in February 2020 • High response rate due to better processes and device/technology availability • Where and When: COVID restrictions have inadvertently removed some areas and times of higher incidences of bullying (lockers, hallways, at break time, after school)

			<ul style="list-style-type: none"> Focus is on increasing ease of reporting—link on school website for anonymous reporting is new this year <p>Motioned by: Kim Kourtsidis Seconded: Robin Ezekiel Motion results: Carried in full, with one abstention</p>
	Varia		
7.1	Alternatives to Lockers	A. Sinha	<ul style="list-style-type: none"> Lockers are not being used in order to avoid congregating in the hallways and possibility of mixing pods Call for donations (or possible purchase) of boot mats and coat hooks Concerns raised about leaving indoor shoes at school (in the case of reconfinement) Concerns raised about the amount of materials students are currently required to carry to school
7.2	Student-triggered Fire Alarms	S. Caravan	Discussed above in 4.1 Principal’s Report, point 11
	Adjournment		
8.1	Next Meeting Date		Wednesday, December 2 nd , 2020 – 6:30, Zoom
8.2	Meeting Adjourned		<p>Motion for adjournment at: 7:30pm</p> <p>Motioned by: Christy Hitchcock Seconded: Daryl Howse Motion results: Carried in full</p>

Minutes respectfully submitted by Lee Randall, November 4, 2020.

Minutes accepted at the _____ Symmes / D’Arcy (joint) Governing Board meeting.

Tara Laine
Principal

Chair