



**Symmes / D'Arcy Governing Board – Agenda / Minutes**  
**Wednesday November 30<sup>th</sup>, 2022**  
**6:00pm**

Parents	Present	Staff	Present	Other	Present
<b>Symmes GB Members</b>					
Asha Boucher (PC Rep)	X	Sarah Erickson	X	Brian Rock (Community)	–
Marc Dupont	X	Sean Earl	X		
Jennifer Paquet (alt PCR)	X	Mike Reid	X	Sophia Le Moine (Student)	–
Samia Azar	X	Lydia Toussaint	–		
Marina Gordiyenko	X	Alexandra Peach	X		
<b>D'Arcy McGee GB Members</b>					
Marek Carroll (Chair)	X	Sherri-Lynn Brown	X	Tara Laine (Principal)	X
Tania Lambert	–	Francesco Di Salvio	X		
Trina Hubley (PC Rep)	X	Robin Ezekiel	X		
Robert Hall	X	Joy Ells	X		
Akash Sinha (VC)	X	Erin Murray	X	Nick G. (Commissioner)	X
Anastassia Glazounova (Sec)	X	Dan Curley	X		
Laura Wilson (alt PCR)	X	Lee Randall	X		

#	AGENDA ITEM	PRESENTER	ACTION / NOTES
1	Agenda  (Vote for approval)	T. Laine	Motioned by: Robin Ezekiel Seconded: Sherri-Lynn Brown Motion results: Carried in full
2	Minutes of the previous meeting  (Vote for approval)	T. Laine	Motioned by: Erin Murray Seconded: Laura Wilson Motion results: Carried in full
3	Article 70	M. Carroll	--
	Reports		
4.1	Principal's Report	T. Laine	Refer to attached document  Question raised about new tutoring funds and methods of selecting students who benefit from this. Services are offered to students who struggle first; details are clearly communicated to students and parents.
4.2	Parent Committee	T. Hubley	PC Meeting 21 November Update: - WQSB Chair came to meeting to greet new PC

			<ul style="list-style-type: none"> <li>- PC Chair discussed PC Mandate and procedures</li> <li>- Round table to discuss PC Workplan, including potential items to focus on for the upcoming year - including Communications, special caucuses to focus on special issues, how to action more impact in schools</li> <li>- SEAC committee has been established and the Chair named</li> <li>- EPCA AGA is this weekend, last newsletter was themed around report cards and Parent Teacher meetings</li> <li>- New Commissioners had not yet been sworn in</li> <li>- Communications sub-committee needs to be re-established</li> <li>- We have a small budget and need to determine how best to utilize the funding this year - more to follow</li> <li>- We are moving out with Lunchtime Supervisory Information Kits that we started to create last year using funds we had at end of year</li> </ul>
4.3	SEAC	A. Boucher	<p>Verbal report</p> <p>Had the first meeting, named chair. Don't have minutes yet. Will be meeting throughout the year.</p> <p>Schools are mandated to provide information on bullying, not separated among the student community. Question was raised in the SEAC committee about how the bullying issues would be addressed in the special needs community.</p>
4.4	Student Government Report	TBD	Nothing to report
	In-Between Meetings		
5.1	N/A		
5.2	N/A		
	Business		
6.1	<p>Budget Report</p> <p>(Vote to adopt, if necessary)</p>	T. Laine	<p>Refer to attached document</p> <p>Update on budget approved in the last Governing Board session, standing approval until changes are required.</p> <p>Motioned by: N/A</p>

			<p>Seconded: N/A Motion results: N/A</p>
6.2	<p>Emergency Preparedness Plan</p> <p>(Vote to approve)</p>	M. Carroll	<p>Vote on EPP was tabled in October pending recommendation for the communication section.</p> <p>Proposed annex: communication will take place by the Principal in accordance with the directions from emergency personnel.</p> <p>Cannot vote in the absence of the revised document. To be voted on electronically.</p> <p>Motioned by: N/A Seconded: N/A Motion results: N/A</p>
6.3	<p>Upcoming Off-Site Activities</p> <p>(Vote to approve)</p>	M. Carroll	<p>1) "The Breathing Hole"</p> <ul style="list-style-type: none"> <li>- Approx. 40 DMHS students to attend the production at the NAC on December 6<sup>th</sup></li> <li>- Inuit story</li> <li>- Students will miss the majority of the day</li> <li>- School to cover the cost of the buses – tickets were free</li> </ul> <p>2) "Reggae Roots Concert"</p> <ul style="list-style-type: none"> <li>- WOTP and MES students</li> <li>- At the NAC February 23<sup>rd</sup></li> <li>- School to cover the cost of the bus and tickets</li> </ul> <p>Motioned by: Dan Curley Seconded: Laura Wilson Motion results: Carried in full</p>
6.4	<p>Christmas Donation Drive</p> <p>(Vote to approve)</p>	M. Carroll / R. Ezekiel	<p>Donation drive for local families, with excess going to Aylmer food bank. Dec. 5<sup>th</sup>-12<sup>th</sup></p> <p>Students receive ornaments/winter pics with donation items on the back that they bring in for the drive.</p> <p>Motioned by: Sherri-Lynn Brown Seconded: Marc Dupont Motion results: Carried in full</p>

6.5	Role of Governing Board (Ministry update)  (information)	M. Carroll	Presented at the meeting Refer to the attached document  Amended Education Act: Governing Board to adopt the anti-bullying and anti-violence plan; consult on choice of textbooks, etc.  Governing Board training happened in October 2022.
	Varia		
7.1	Remembrance Day Assembly	R. Hall	Question raised about the absence of Remembrance Day assembly this year. Reasons: no volunteers to organize; larger population, limited space in the school makes it challenging.  The school had a thoughtful, valuable activity every morning of the Remembrance Day week within first period class groups. However, it is on the Principal's radar for future years to organize an assembly.
7.2	Separated parents communication policy	R. Hall	Question raised about lack of a formal policy for dealing with separated parents. Suggestion to bring this up with the school board/administration, proposing to rethink the communication policy to ensure both parents receive important updates.  To be followed up on in February meeting
	Adjournment		
8.1	Next Meeting Date	M. Carroll	February 1 <sup>st</sup> , 2023 – Wed. 6:00 – virtual
8.2	Meeting Adjourned		Motion for adjourn  Motioned by: Trina Hubley Seconded: Samia Azar Motion results: Carried in full

Minutes accepted at the \_\_\_\_\_ Symmes / D'Arcy (joint) Governing Board meeting.

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Tara Laine  
Principal

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Marek Carroll  
Chair